2.2 **Executive Summary**

The Executive Summary must address the following topics except those specifically identified as “optional.” The Executive Summary is to be attached to the Submission Form by the response due date and Eastern time.

2.2.1 **Summary of Ability and Desire to Supply the Required Products or Services**  

The Executive Summary must briefly summarize the Respondent’s ability to operate as a CCBHC and in alignment with the State’s expectations outlined in the RFS by the start of the Demonstration.

2.2.2 **Signature of Authorized Representative**

A person authorized to commit the Respondent to its representations and who can certify that the information offered in the proposal meets all general conditions including the information requested in Section 2.3.7, must sign the Executive Summary. **In the Executive Summary, please indicate the principal contact for the proposal along with an address, telephone, and e-mail address, if that contact is different than the individual authorized for signature.**

2.2.3 **Respondent Notification** 

Unless otherwise indicated in the Executive Summary, Respondents will be notified via e-mail.

It is the Respondent’s obligation to notify the Procurement Division of any changes in any address that may have occurred since the origination of this RFS. The Procurement Division will not be held responsible for incorrect vendor, contractor or respondent addresses.

2.2.4 **Secretary of State** 

The Respondent shall indicate their status with respect to the Office of the Indiana Secretary of State.

2.2.5 **Mandatory Requirements**

The Respondent shall confirm that it meets the Mandatory Requirements set forth in Section 3.2 below.

2.2.6 **Other Information**

This item is optional. Any other information the Respondent may wish to briefly summarize will be acceptable. (Maximum 1000 words for Optional item 2.2.6)

Hamilton Center, Inc. (HCI) is currently operating as a CCBHC and can meet all State Expectation as outlined in the RFS by the start of the Demonstration on July 1, 2024. Beginning in April 2020, Hamilton Center, Inc. (HCI) received and successfully achieved all programmatic goals associated with the SAMHSA CCBHC grant award extending from 05/01/2020 – 04/30/2022 (#1H79SM083212-01 – Vigo County). HCI’s record of success with CCBHC services builds on a 51-year track record of supporting excellence and placing the needs of consumers first. Our team is fully invested in providing high quality access to the complete crisis continuum for all Hoosiers residing in an 8-county geographic region, including Clay, Greene, Parke, Sullivan, Vermillion, Vigo, Owen and Putnam counties.

Even before receiving SAMHSA funding, HCI implemented key components of the nine required CCBHC services and will be ready for full implementation of all new requirements. Our award-winning history as a Community Mental Health Center (CMHC) confirms the capacity for HCI to serve as an excellent demonstration program partner. The depth of our community partnerships across all 8 counties is strong, evidenced by the over 30 enclosed letters of support.  We will collaborate to strategically identify DCOs possessing a similar focus, especially regarding the identification and training of certified peers.

The principal contact for this submission is Art Fuller, Chief of CCBHC, Hamilton Center, Inc., 620 Eighth Avenue, Terre Haute, IN 47804, [afuller@hamiltoncenter.org](mailto:afuller@hamiltoncenter.org), 812.231.8363. The legally authorized signatory is Melvin L. Burks, President / CEO, [mburks@hamiltoncenter.org](mailto:mburks@hamiltoncenter.org), 812.231.8296.

Hamilton Center, Inc. is recognized by the Secretary of State as a Domestic Nonprofit Corporation. HCI’s business status is active, and the next business entity report due date is 10/31/2024.

HCI meets all the mandatory requirements for evaluation included in the supporting documentation. These areas include analysis of the present use of Evidence Based Practices (EBPs) along with the integration of trauma informed care and culturally responsive strategies related to staffing, quality of care and community outreach. HCI will use Designated Collaborating Organizations (DCOs) in respect to certified peers.

This application includes over 30 letters of support from community partners, spanning the 8 selected counties and 15 physical addresses. Additionally, the proposed strategies are informed by a detailed Community Needs Assessment (CNA), including firsthand responses from consumers and community partners regarding access to quality behavioral health services.

In September 2022, HCI was awarded a second SAMHSA grant to continue implementation for the next four years, extending from 09/30/2022 – 09/29/2026. HCI is honored to be part of the 9 CCBHCs in Indiana currently funded by SAMHSA. Within this new grant, SAMHSA introduced a new sampling method consisting of a random sample of unduplicated consumers receiving CCBHC services.

HCI successfully achieved all programmatic goals providing services to over 2,900 consumers (surpassing the annual goal of 2,680), and successfully sampled 10% of this population reported as part of the NOMS (National Outcome Measures) baseline data. The method of sampling was reviewed and approved by SAMHSA, along with the ten percent sampling rate.

HCI surpassed all programmatic goals related to primary care screenings (434 unduplicated), mobile crisis runs (39 unduplicated), crisis walk-ins (172 unduplicated), along with all IPP data indicators related to board composition (i.e., greater than 51%), collaborating organizations (more than 20), individuals receiving mental health related referrals (608).

HCI looks forward to continuing as a strong CCBHC partner with the State of Indiana and is committed to full participation in all planning and activities that support transformation to a new behavioral health system for all Hoosiers.